

KANSAS CCMFOA 'WINGS' NEWSLETTER

President's Message

I hope you're all having a good summer so far! I'm sure you're all deep in budget planning. I'm so grateful my City has a finance director and that, for the most part, is not part of my job! I take my hat off to finance directors.

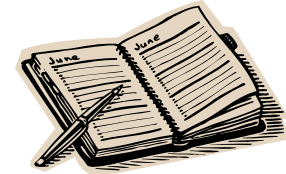
This May I attended my first IIMC conference. What a great experience! As every president will tell you, one of the highlights is carrying our State flag in the opening ceremony – a huge honor and a proud moment. (Side note: it was the first time I really studied our flag. Did you know there is a steamboat on there? Sounds strange to think Kansas would even have a river to accommodate such a thing.) Looking back on prior conferences, I would say we had one of the largest contingencies Kansas has seen for awhile. I counted fourteen clerks, as well as Gayle and Dr. Marche. I think everyone really enjoyed themselves, especially the Roaring 20s night! That was quite an experience, feeling like you had stepped back in time about 90 years.

We saw some really creative costumes! I had the opportunity to sit in on one of Dr. Marche's sessions, and now the whole country (world) knows what we know – she's wild and crazy, and she's all ours! But seriously, I always take away a lot of good stuff when I hear her.

Gayle had a session on Saturday that I heard great things about. Kansas was represented well.

Jerry Lovett-Sperling of Lindsborg was the recipient of the Quill Award. Mind you, she was one of two recipients out of a group with over 10,000 members worldwide! Beyond impressive!! Don't forget to congratulate her on this awesome achievement. We are so lucky to have such strong leadership in our clerks.

Lana McPherson of De Soto, who represented Region VII so well for the past three years, ended her time as region director at the conference. I think it was bittersweet for her. She always exemplifies what it means to be a clerk, and I hope you convey your



Important Information from CCMFOA President Stacey Crum.

thanks to our wonderful "clerk mom."

At the end of the conference, my first thought was that I had attended some good sessions, but truly, nothing that outshone what we find offered at our own conferences. That says a lot for your board and Gayle, who work so hard to bring you quality speakers and sessions.

On June 18 the executive board and Gayle met at the DoubleTree by Hilton, at the Eisenhower Airport, to tour the facilities. Starting next March for spring conference, our events will be held there, for the next few years anyway. What a beautiful facility. I for one am excited for the change of venue.

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Special points of interest:

- Scholarship Deadline— August 31st - Don't Delay!
- KORA/KOMA Training Available

President's Message Continued....

June 19 was the summer board meeting, held on the WSU campus. Several things were discussed, including a change in the handbook clarifying reimbursed travel expenses for officers and scholarship winners, and vendor fair changes. The board approved paying 100% for the president's registration fee at our events, and 50% for vice president, secretary, and treasurer, due to missing sessions (and therefore, missing points) while handling business.

The board decided we need a records retention schedule, and that is now in the works.

Due to the resignation of Johnna Stanford in her position at St. John, there was a vacancy on the CCMFOA board. The board unanimously approved Christy

Pyatt of Greensburg to take her place. Congratulations to Christy, and best of wishes to Johnna as she moves on to her next chapter!

One big change is the board agreed that we are financially sound, and need to give back to the membership, as education is what we're all about, right? So we will now be giving two more scholarships for Institute this year and one for Master Academy. But the big kicker is we will be awarding ten (count them, ten!!) \$1000 scholarships to next year's IIMC conference, which will be held in Omaha! That's on top of our usual full scholarships.

So look for information in this newsletter, as well as on the Listserv. If you've never been, now is your chance. If you share a room, these scholarships will pretty much pay your entire way. What a treat to have a conference so close!

PLEASE consider serving your fellow clerks by filling out the following application. You are greatly needed! Take it from me, it's more rewarding than you could ever imagine. Don't believe it?? Just give me a call!

Concerning scholarships:

Please consider applying for them. So many times, not all scholarships are awarded. Never think you have no chance when applying. The board generously approved sweetening the deal for Institute scholarships last year; CCMFOA now pays for even more than just your registration. Spring conference covers the registration fee, and for the two regular IIMC conference scholarships, CCMFOA pays your entire way, up to \$2250. What a great deal! Watch the Listserv in the coming weeks for instructions on how to apply.

APPLICATION TO SERVE ON CCMFOA EXECUTIVE BOARD OR BOARD OF DIRECTORS

Name: _____
Title: _____
Address: _____
Phone No: _____ Fax No: _____
Email Address: _____

I am interested in serving CCMFOA:

Executive Board as an Officer
 Board of Directors for my region Region: _____

Please check all that apply:

New Clerk
 Seeking CMC
 CMC
 Seeking MMC
 MMC

How many years of service in city government? _____ Class of City: _____

Return to one of the nominating committee members below:

Bobby Busch PO Box 336 Neodesha, KS 66757 620-325-2828 bbusch@ci.neodesha.ks.us	Kerry Rozman PO Box 117 Clay Center, KS 67432 785-632-5454 citvclerk@claycenterks.com	Gary Fees 1101 Poyntz Ave. Manhattan, KS 66502 785-587-2489 fees@cityofmnhk.com
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Have a great rest of the summer, and we'll see you in Wichita in November!

Stacey Crum, CMC

CCMFOA President 2015-2016



Information from the Institute Director—Gayle Martin

2015 Kansas/IIMC Institute to feature WSU President, IIMC staff

Dr. John Bardo, Wichita State University president, will be the Kansas/IIMC Certification Institute graduation banquet speaker Nov. 5 at the Marriott Hotel, Wichita.

The Municipal Clerk Certification Institute is Nov. 2 through 6 at the Wichita Marriott Hotel for Years 1 through 3. Year 4 Institute participants will attend Nov. 4 through 6. The Master Municipal Clerks Academy is scheduled Nov. 5 and 6.

Dr. Jane Long, International Institute of Municipal Clerks' director of professional development, is the keynote speaker on Thursday. Dr. Long will open the Institute with a session entitled "Leadership – You Don't Need a Title to be a Leader."

Other tentative Academy topics are the state's financial outlook; surviving a Kansas Department of Labor workplace audit; working with the County Register of Deeds, and a legislative update. Dr. Marche-Fleming Randle, a CCMFOA frequent motivational speaker, will present the closing session late Friday morning.

Accompanying Dr. Long from IIMC will be Ashley DiBlasi, certification manager who will lead two sessions on "How to Apply for CMC and MMC Certification", the first late Thursday and the second early Friday morning. DiBlasi also will be available in the training lobby area portions of the day on Thursday and Friday to answer individual questions about certification processes and procedures.

We are excited about Jane and Ashley joining us this year! Mark your calendars for training the first week of November and watch for additional details. For more information, contact Gayle Martin, CCMFOA Education Director, Public Policy and Management Center, Hugo Wall School of Public Affairs, Wichita State University, (316) 978-6541, gayle.martin@wichita.edu

Kansas Grown!



CCMFOA will be hosting a vendor booth at the upcoming League of Kansas Municipalities Conference being held in Topeka, Kansas on October 10th – 12th. CCMFOA is looking for items for the gift basket that are made or grown in Kansas, so if your city has something they're famous for, we would love to include it. Items can be sent to Tabitha at the City of El Dorado, 220 E 1st Ave, El Dorado, KS 67042, or you can drop them off at the booth when you come to the conference. The booth will also be an excellent information resource for all clerks, governing bodies and staff, so be sure to stop by and see us!

Questions? Contact either of the co-chairs, Tabitha Sharp at tsharp@eldoks.com or Julie Stutzman at jstutzman.lyndonkansas@gmail.com.

2015 LKM Annual Conference 'City Essentials' will be held October 10-12, 2015, Capitol Plaza Hotel and Kansas Expo Center Topeka, Kansas.
 Register Online at www.lkm.org

Future Training Dates:

KS/IIMC Municipal Clerks Certification Institute Years 1-3

- November 2-6, 2015, Marriott Hotel
- November 14-18, 2016 Doubletree Hilton Inn
- November 13-17, 2017 Doubletree
- November 12-16, 2018 Doubletree

KS/IIMC Municipal Clerks Certification Institute Year 4

- November 4-6, 2015, Marriott
- November 16-18, 2016 Doubletree
- November 15-17, 2017 Doubletree
- November 14-16, 2018 Doubletree

KS/IIMC Master Municipal Clerks Academy

- November 5-6, 2015 Marriott
- November 17-18, 2016, Doubletree
- November 16-17, 2017 Doubletree
- November 15-16, 2018, Doubletree

CCMFOA Spring Conference

- March 16-18, 2016, Doubletree
- March 15-17, 2017, Doubletree

2015			2016		
Primary	Professional	Master	Primary	Professional	Master
Nov 2-6	Nov 2-6	Nov 2-6	Nov 4-6	Nov 16-18	Nov 15-17
Nov 14-18	Nov 14-18	Nov 14-18	Nov 17-18	Nov 16-17	Nov 15-16
Nov 13-17	Nov 13-17	Nov 13-17	Nov 16-17	Nov 15-16	Nov 15-16
Nov 12-16	Nov 12-16	Nov 12-16	Nov 14-16	Nov 14-16	Nov 14-16

Institute and Academy Scholarships Available

Applications are now being accepted for both Certification Institute and Master Academy scholarships! Specific guidelines for each scholarship are listed below and application packets are available by contacting the association treasurer at ellisclerk@eaglecom.net. Institute and Academy Scholarships are one of our most important programs through CCMFOA and you are encouraged to apply. Remember the application deadline is August 31st so don't delay!

Guidelines for Certification Institute Scholarships:

- The applicant must be a City Clerk, Assistant City Clerk, Deputy Clerk, or Finance Director; must be a member in good standing with their dues paid for current year with CCMFOA by time of application.
- The amount of the scholarship will be the registration fee for the Institute and one-half of a single/double occupancy room and up to \$100 for mileage and other expenses.
- Up to ten (10) scholarships are available for the 2015 Institute.
- All attendees are encouraged to apply. Preference may be given to first time attendees, and cities of the second and third class.
- Scholarship applicants must complete and submit the Certification Institute Scholarship application to the Association Treasurer. Applications will be accepted from July 1st - August 31st prior to the Institute.

A person may receive only one institute scholarship, and only one scholarship may be awarded to any city per year.

Guidelines for Master Academy Scholarship:

- The applicant must be a member in good standing with their dues paid for the current year with CCMFOA by time of application.
- The applicant must have obtained their CMC.
- The amount of the scholarship will be the registration fee for the Academy and one-half of a single/double occupancy room and up to \$100 for mileage and other expenses.
- Two (2) scholarships for Master Academy will be awarded each year.
- Scholarship applicants must complete and submit the Master Academy Scholarship application to the Association Treasurer. Applications will be accepted from July 1st - August 31st prior to the Academy.

A person may receive only one academy scholarship, and only one scholarship may be awarded to any city per year.

Please mail, e-mail, or fax your application to the following:

Mail:

CCMFOA Treasurer

Amy Burton, City Clerk

815 Jefferson St.

Ellis, KS 67637

Email: ellisclerk@eaglecom.net

Fax: 785.726.4159

Scholarships Have More Than Monetary Value:

By applying for three different scholarships I learned there are more than just financial benefits to winning a scholarship. The process of applying allowed me to gain personal growth from the experience and made me a much better City Clerk.

In all three attempts, I had to get past the procrastination of applying. I thought *who has time to fill out an application and write a letter; much less, get the Mayor and Council on board?* Finally, I decided to go ahead and try, after all, like they say with the lottery “you can’t win if you don’t play”.

After I made the decision to apply, I started working on gaining support from my Mayor and Council. The Mayor was an easy sell since he came from a background of education. The Council on the other hand required some convincing. Basically I explained that they were losing money by not educating their staff. We were working harder instead of smarter because we lacked the basic fundamentals of municipal operations. Once I had everyone on board, I sat down and filled out the application, wrote my letter and asked the Mayor for a letter of support.

Unfortunately, all of my efforts did not pay off the first time. I did not win the scholarship for my first year at academy. At first, I was discouraged but when the scholarship opportunity came for the IIMC Annual Conference I had to go for it. I had already gotten through my first year of academy and all I could think is this conference is worth 8 points toward my CMC. I did it! I won the scholarship and went to Atlantic City with the most supportive, crazy bunch of clerks I had ever met! At this point I knew I had to continue on to earn my CMC. So once again, a notice for a Spring Conference scholarship was announced and I thought, “What the heck, I have the process down now so let try”. I won that one as well and so the tax payers in Nickerson were spared some educational expense that will continue to pay off for years to come.

The bottom line is; you owe it to your tax payers to attempt to save them money by getting educated and scholarships are an excellent way to get the ball rolling. You will gain experience in applying by figuring out what is asked for on the application and how to word a good application letter. Your Council and Mayor will appreciate your extra effort to save tax payer dollars and best of all, you will grow in your personal relationships, gain valuable education, and become a better clerk then you ever expected.

Robin Schmitt, CMC

City Clerk of Nickerson

ADDITIONAL TRAINING OPPORTUNITIES:

KOMA/KORA TRAINING
10:00 a.m. – 2:00 p.m.

Friday, August 7: Kingman
Saturday, August 8: Columbus
Friday, August 21: Fairway

Training, attendees will learn about:

- Types of governmental bodies and meetings covered by KOMA
- Requirements of the Act
- Serial meetings
- Executive sessions, including proper procedure to recess, authorized subject matter, and who may attend
- Enforcement and penalties

The KORA section of the training will focus on the:

- Policies and procedures all cities should establish;
- Effects of social media; and
- KORA exemptions.

Cost to attend is \$100 for members, \$125 for non-members. Registration includes lunch, KOMA, and KORA manuals.

Register at:
<http://www.lkm.org/mla/>

2015 IIMC ANNUAL CONFERENCE—HARTFORD CONNECTICUT

Kansas Well Represented at 2015 IIMC Conference

Fourteen municipal clerks from Kansas attended the May 2015 IIMC Conference in Hartford, Conn., one of the largest state delegations represented.

In addition, three Kansans served as conference instructors: Gayle Martin, CCMFOA education director, and Dr. Marche Fleming-Randle, associate dean, both of Wichita State University; and Jo Lynn Bright, social worker, EMPAC, Wichita.

Jerry Lovett-Sperling, City Clerk, Lindsborg, received the coveted IIMC Quill Award. Lana McPherson, City Clerk, De Soto, was inducted into the Athenian Leadership Society upon completion of Ten Athenian dialogues. Several of the clerks served as session conveners and scanners.

Additional clerks making the trip to Hartford were David Bryant, Lenexa; Bobby Busch, Neodesha and daughter, Allyson; Stacey Crum, Concordia; Denise Duerksen, Newton; Wanda Gabel, Ness City; Elizabeth Kelley, Overland Park; Stephen Powell, Shawnee; Debbie Price, Marysville; Kerry Rozman, Clay Center; Tabitha Sharp, El Dorado; Martha Sumrall, Mission; and Peggy Ybarra, Altamont.

Spouses Greg Rozman and Aron Randle also were conference guests.

The 2016 IIMC Conference is in nearby Omaha, Nebraska, from May 22nd through May 25th, 2016.



Kansas Clerk Awarded Prestigious QUILL Award from IIMC:

The Quill Award is a prestigious award established to recognize Municipal Clerks who have distinguished themselves by making a significant and exemplary contribution to their community, their state, principality or province and, in particular, IIMC and their peers.

CCMFOA, collectively as an Association submitted Jerry Lovett Sperling, MMC, City Clerk, City of Lindsborg as a candidate to receive the honor of the Quill Award. IIMC Regional VII Directors (at the time of the nomination) Lana McPherson, City of Desoto and Denise Chisum, City of Lee's Summit, Missouri; provided letters of endorsement for the nomination. The criteria for the award includes length of service, strength and extent of participation in IIMC, service in teaching fellow Municipal Clerks, involvement with the initiation or administration of an IIMC-approved training Institute or program or any other activity that enhances the professionalism of IIMC members.

Jerry Lovett Sperling, MMC, City Clerk, Lindsborg, was named at the 2015 IIMC Annual Conference in Hartford, Connecticut, as one of this year's recipients. Jerry has served as an integral part of CCMOA, serving on the Executive Board, including President. She has worked tirelessly to expand and improve the Association to the professional organization that it is today. She has mentored many Clerks, has been active in her own city and community, and served as IIMC Region 7 Director from 2008 to 2011. She is a Fellow in the Athenian Leadership Society. Lovett Sperling is the sixth Kansas Clerk to receive this honor.

Left to Right: Brenda K. Young, and Jerry Lovett Sperling.

2015 IIMC ANNUAL CONFERENCE—HARTFORD CONNECTICUT

IIMC Scholarship Recipient Essay: Municipal Court 2.0

Provided by Stephen Powell, CMC

City Clerk, City of Shawnee

One of my duties as City Clerk is overseeing Municipal Court. In late 2012, I was tasked with researching and procuring a new case management system. The software we had was over 15 years old and had reached the end of its useful life. Sound familiar? Thankfully, funds were allocated in 2011 so all I needed was a team to help me through the selection and procurement process.

Selecting the right team

One lesson I learned long ago is “know thyself.” I knew what the City needed in a case management system, but I didn’t know how new software might work (or might not work) on the City’s I.T. infrastructure. I also needed help navigating the City’s procurement process. I reached out to members of the City’s I.T. Department and the Public Works Department. They had expertise in these areas and I knew their strengths would make up for my weaknesses. Once the team was formed, we set out on our mission.

Selecting the right procurement process

The first step was to select the best procurement method. We settled on a Request for Proposal (RFP) process. We knew there were multiple case management systems on the market. The RFP process would allow for flexibility to select the best vendor with the funds we had. We “borrowed” an RFP from a neighboring city (no sense reinventing the wheel) and made the necessary revisions to fit our needs, which we identified early on. We received several responses, held multiple demonstrations and interviews, and then ranked each vendor.

Selecting the right vendor

We selected *Benchmark* by Pioneer Technology Group (PTG) for our new case management system. A major selling point was PTG’s proven ability to take courts paperless. This aligned with one of our stated goals; however we didn’t intend to be paperless at first. We began our work in the Summer of 2013 with a goal to “go-live” by the summer of 2014. As we worked through the data conversion and testing we realized the only way to leverage the software’s robust workflow capabilities was to become paperless.

Buy-In is critical

All along the way, I had regular conversations with our Judge, Prosecutors, Public Defender, and Court Clerks about the software and the possibility of going paperless. I invited them to participate in demonstrations and conference calls. They even helped test data during the conversion process. This allowed them time to get used to the software. The more we worked through workflows and automation, the idea of going paperless became more of a reality. Obtaining buy-in from the key stakeholders was a critical step. Thankfully, PTG’s bid was lower than our budget so we leveraged those funds and added an imaging component to our project. That was when the fun began.

Court Files: A thing of the past!

What can I say about court files? They are great for keeping records and notes associated with a case but they are a pain to manage. Not only do they take a lot of physical space (a 500 square foot fire-proof storage room), but they take a lot of staff time. They have to be tracked, filed, pulled for dockets, and refiled. The Judge and Prosecutor notes have to be transcribed and the cases have to be manually updated after court. This process is highly inefficient, but necessary if there is not a case management system to accommodate a paperless court. It is easy to imagine a court without paper, especially to the court clerk with a stack of case files on their desk. Thankfully, that world is a thing of the past and we are a better court because of it!

Continued on Page No. 8

Planning every step of the way

You know the saying, *if I knew then what I know now*? Well, if I had known it would take 100's of hours to prepare files, I would have started much earlier than three weeks before go-live! In the end, we had over 45,000 pages scanned. That included all active case files, some warrant files, and some collection files. On June 16, 2014 we became one of the first paperless municipal courts in Kansas.



Before

After

Results

Since go-live, we have seen many positive results and savings.

- We saved over 20 hours of staff time per week because we no longer manage physical case files.
- We no longer have a two-week backlog of data entry because information is processed immediately during court.
- Our data is more accurate because we have more time to focus on data entry and validation.
- Our court processes (for warrants, driver's license suspensions/reinstatements, and collections) are more efficient because we automated and streamlined our workflow.
- Our customers receive better service because the information they need is at our fingertips.

Stephen Powell, CMC, City Clerk of Shawnee

My sincerest thank you to ALL of you for an incredible experience! Everyone contributed towards the scholarship I was awarded to attend the annual IIMC conference in Hartford, Connecticut in May by your financial support from dues and raffles as well as the countless hours from those who organize and work those efforts, and the scholarship committee for your selection. Special thanks to Tabitha for being my travel partner and putting up with me! It was wonderful to be a part of the Kansas delegation. I couldn't believe the recognition I got for being from Kansas. Can you imagine that!?? I went a day early for a wonderful Athenian on Unbroken with Mary Lynne Stratta as our facilitator. Then the week passed quickly with exceptional speakers at our general sessions and informative breakouts, just like Gayle does, on a much larger scale! We had a roaring 20's night as well as a banquet, and then it was back on the EARLY flight for those of us flying back to Wichita. My aim is now to get as many Kansans to make the easy jaunt to our neighbor to the north for Omaha for 2016. If there's a will, there's a way, start saving now and plan to pack a car and a room and make it affordable so you have the chance to experience this! Most importantly, don't forget to apply for the scholarship. What was I thinking when I didn't make that a priority on the first due date? It was an honor and privilege to represent you.

Thanks again, see you in Omaha!

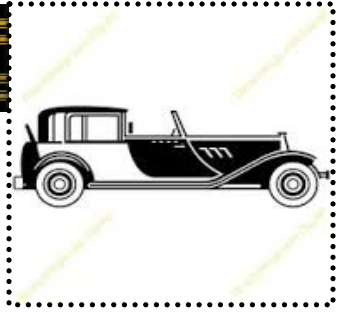
Wanda Gabel, CMC

City Clerk, City of Ness City





ALL CONFERENCE EVENT—2015 IIMC CONFERENCE in Hartford, CT.
The Roaring 20's



Conference Attendees Pictured Include: Gayle Martin; David Bryant, Lenexa; Bobby and Allyson Busch (daughter), Neodesha; Stacey Crum, Concordia; Denise Duerksen, Newton; Wanda Gabel, Ness City; Elizabeth Kelley, Overland Park; Stephen Powell, Shawnee; Debbie Price, Marysville; Lana McPherson, De Soto; Tabitha Sharp, El Dorado; and Martha Sumrall, Mission.

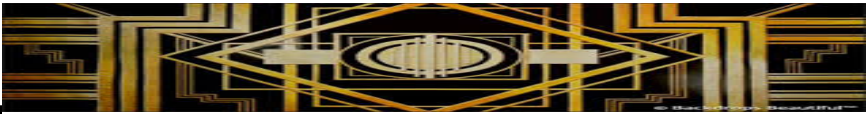




ALL CONFERENCE EVENT

2015 IIMC CONFERENCE in Hartford, CT.

The Roaring 20's



2015 IIMC ANNUAL CONFERENCE EVENT PHOTOS



Top Left: Lana McPherson, city clerk, City of De Soto, receives IIMC recognition at the 2015 IIMC Conference for her service as Region VII Region Director.



Top Right: Lana McPherson, city clerk, City of De Soto, inducted into the Athenian Leadership Society after completing ten Athenian dialogues.



Bottom Left: Stacey Crum, CCMFOA President carrying the Kansas State Flag at the IIMC Conference.



Bottom Right: Kerry Rozman, city clerk, City of Clay Center; Dr. Marche-Fleming Randle; Greg Rozman.

NEWS FROM AROUND THE STATE

Region 2 Meeting

Deb McKivergan, City Clerk of Jetmore, was gracious enough to host the Region 2 Quarterly Meeting on Tuesday, June 9, 2015 at the Cheyenne Hills Golf Course in Jetmore.



Those in attendance were: Wanda Gabel, Ness City; Ashley Lutters, Ransom; Jamie Boese, Fowler; Connie Marquez, Dodge, City; Tricia Giskie and Tonya Delgado, Deefield, Tiffany Neel, Meade; Ruth Becker, Scott City; and our host Deb McKivergan, Jetmore.

Wanda Gabel shared some of her experiences from the 2015 IIMC Annual Conference that she attended in May. She brought with her a bag full of pins that were exchanged by the delegates from each state, indicating that Kansas' Wizard of Oz pins were among the most highly sought after pins. She also shared some posters by motivational Keynote Speaker Warren Macdonald. She wanted to pass along this website to all of us so that we too can share in his inspirational story. Please visit www.warren-macdonald.com.

The highlight of our meeting was the presentation by Grant and Doug Chaney from Jetmore. 15-year-old Grant and his Father Doug are local honey producers with a flair for entertaining. Grant has been working with bees for about six years with the help of his father. He demonstrated the use of the equipment needed for honey production—from the suit that the beekeeper wears for protection all the way down to the hives where the bees produce their honey. Their presentation was not only educational, but entertaining. We learned how different types of honey are produced, the roles the different types of bees play, what determines which bees will become the queen, and many other tidbits of information. And to top it all off, they rewarded us each with our own bottle of “D & G Bee Spit” (aka HONEY). Delicious!

We closed our meeting with a fabulous meal prepared by Deb McKivergan which actually featured several honey-themed salads and desserts. Thanks so much Deb. We appreciate all you did for us!! It was WONDERFUL!

I would like to thank everyone who had a hand in nominating me for the Mildred Vance City Clerk/Finance Officer of the Year Award. I have attended many conferences with the greatest of anticipation as to who will win the award and always looked up to the person who was honored with such admiration. It always gave me the determination to become the best that I could be at my job. There are so many dear clerks who have helped me along the way. I would list them but would be in fear of missing someone. You know who you are and I thank you so very much for the guidance, mentorship, leadership and most importantly friendship. This honor is accepted for all clerks as you all work hard at your job and give your all to your communities. You all are so vital to your communities and accepting this award is in honor of you also. Thank you for believing in me when I didn't believe in myself. Thank you for the jobs you do. Thank you for this prestigious honor.

Kerry Rozman, city clerk, City of Clay Center.



» Agenda

The CCMFOA Board meets annually in June to plan conference events, and discuss issues of the Association. Above is a photo from the Board meeting held June 19, 2015, in Wichita, Kansas.



CCMFOA Board Meeting Attendees:

Back Row (Lft. to Rt.): David Bryant, City of Lenexa; Johnna Stanford, City of St. John; Wanda Gabel, City of Ness City; Danielle Young, City of Cheney; Amy Zortz, City of Weir; Tammy Seely, City of McPherson.

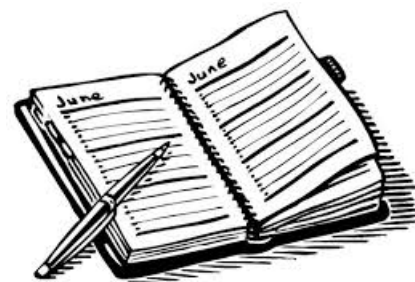
Front Row (Lft. to Rt.) Debbie Price, City of Marysville; Amy Burton, City of Ellis; Stacey Crum, City of Concordia; Martha Sumrall, City of Mission.



CCMFOA Board Meeting Attendees:

Back Row (Lft. to Rt.): Lana McPherson, City of De Soto; David Bryant, City of Lenexa; Johnna Stanford, City of St. John; Wanda Gabel, City of Ness City; Danielle Young, City of Cheney; Amy Zortz, City of Weir; Tammy Seely, City of McPherson; Denise Duersken, City of Newton; and Robin Schmitt, City of Nickerson.

Front Row (Lft. to Rt.): Debbie Price, City of Marysville; Amy Burton, City of Ellis; Stacey Crum, City of Concordia; Martha Sumrall, City of Mission.



**CITY CLERK ACHIEVEMENTS and
IIMC DESIGNATIONS ACHIEVED**

Congratulations to Christy Pyatt, city clerk, City of Greensburg, who has earned the Certified Municipal Clerk designation.

Debbie Price, City of Marysville was recognized by City Administrator, Rick Shain (left); and Mayor Carla Grund (right), for achieving her designation as a Master Municipal Clerk in April 2015. Lana McPherson, City of De Soto, was present at the recognition.



PUBLIC SERVICE SPOTLIGHT

Danielle Young is a Hugo Wall student who will graduate in 2016 with a Master of Public Administration degree. She is also a Certified Municipal Clerk from our International Institute of Municipal Clerks Certification Institute and recipient of the George Pyle and Virgil Basgall Fellowships.

Danielle works as City Clerk for the City of Cheney and held previous positions on their City Council and Planning Commission.

She was inspired to work in public service by a professor at who showed her the importance of local government. She enjoys working with citizens, promoting her city and developing new ideas to better serve citizens and help the city run efficiently.

"I have been able to apply concepts learned in my courses at Hugo Wall to everyday situations. The classes have given me additional knowledge in human resources, economic development, planning and reminded me of the importance of working with other community organizations," says Danielle.

ANNOUNCEMENTS

I just wanted to thank all of the fellow clerks that I have met and spoken with, you and this list serve have made my job significantly easier. You all and this service are a huge resource that no one should take for granted. Although I've greatly enjoyed my time being a City Clerk, I'll be leaving the ranks of you wonderful individuals as city clerks, as I've accepted the City Administrator position for the City of Girard. My final day in Cherryvale will be July 7th

Christopher T. Weiner, City of Cherryvale

Peggy Ybarra, Altamont Deputy City Clerk, has her FIRST grandchild. It's a "GIRL"! This is great news since Peggy & Jesse have 3 sons. Their oldest son Ian and his wife Petra gave birth to Leona Carmen Ybarra on Wednesday, June 24. Leona weighed 8 lbs 1 oz. 20 inches long in Holyoke, Mass.



Condolences:

It is with deep sorrow that we say goodbye to Teresa Kay Anderson, former city clerk, City of Gardner who passed away July 16, 2015. A Celebration of Life service was held July 25, 2015. Memorial contributions may be give to heartlandweimaranerrescue.org in memory of Teresa.



ANNOUNCEMENTS - CONTINUED

HUMBOLDT — In his 13 months as Humboldt administrator, Cole Herder has lost track of how many times he's asked: "Jean, what can you tell me about this?"

Tuesday will be the last day Herder will have at hand the luxury of what he refers to as a walking encyclopedia of Humboldt city business. City Clerk Jean Flores will be honored at a public retirement reception from 1 to 3 p.m. Tuesday in City Hall. Her retirement date is Sept. 1, but with accrued vacation, she will walk away from City Hall at closing time

Tuesday afternoon.

Flores, 61, began her career in downtown Humboldt as utility billing clerk in October 1993.

Part-time stints as a typist at home and with the Market Place, a Humboldt weekly newspaper, preceded her public service, which became her only long-term commitment other than raising two daughters.

"I was a stay-at-home mom for a long time," Flores said, to nurture and raise Sara and Ann, both of whom live in Kansas City suburbs, along with Sara's 14-year-old son, Anthony. A native of Chanute, Flores moved to Humboldt in 1973 when she married her husband Chris, now retired four years from Monarch Cement.

When the utility clerk's position came open, Flores said she was ready for a full-time job ... and then waited. "I'd walk to City Hall every week to see if the city council had made a decision," she said. When it did, she was the choice — "I was so excited to get the job."

Over time she learned the ins and outs of city governance and became the invaluable asset she is today. In 2004, she was appointed interim city clerk when one was needed on the quick. That happened a couple of more times before the town's governing body realized they had exactly who they needed in Flores — full time, not now and again. "I became official in 2008," Flores said, in the mild voice that is her manner, and which has served well in dealing with a multitude of residents who have come to City Hall for one thing or another.

During her tenure, no one has been happier to have Flores within earshot than Herder.

"I've been very fortunate to have her here to help get me started," he said. "Truthfully, I would have been lost without her. Even up until today, I'm still learning things from Jean."

Flores, in Herder's estimation, also understood that he, as the new kid on the block, had a steep learning curve to negotiate. "She shared things with me gradually so I could absorb them. I'm very grateful for that. We'll be OK now with her gone, but we definitely miss her."

Staci Johnson, who has been training under Flores for a number of weeks, will be intern clerk until assuming the title on Oct. 1.

FLORES HAS no specific plans for retirement, other than being available "to do what we (she and Chris) want to do," although her daughters may have a say — "They're talking about trips to Washington, D.C. and Texas."

