

City Clerks and Municipal Finance Officers Association
Business Meeting
March 17, 2011
Wichita Marriott

The meeting was called to order at 12:30 p.m.

Minutes of October 28, 2010 – Minutes from the Business Meeting on October 28, 2010 were moved for approval by Vicki Zentner, seconded by Brenda Chance and unanimously approved.

Treasurer's Report dated December 31, 2010, and February 28, 2011 – The Treasurer's Report of December 31, 2010, and February 28, 2011 was moved for approval by Jerry Lovett-Sperling, seconded by Anna-Marie Keena and unanimously approved.

Committee Reports:

Education/Program Planning and Education/Certification

Kerry Benson reported that the Education/Program Planning committee met with participants Thursday morning, March 17 to review the requirements for CMC/MMC certification. Committee members will meet tomorrow after the conference to review the conference and start the planning process for the Fall Institute and Academy. Kerry also announced that Helen Krehbeil of Luray won a scholarship from IIMC to attend their annual conference in Nashville.

Membership/Mentoring

President Cook read a report from Deb Mootz on the membership. She reported that there are 404 members of CCMFOA. All cities who are not members have been contacted. There are 23 new members this year.

Newsletter/Publicity

David Bryant reminded everyone to make sure and let him know if they are not receiving the WINGS publication. He also reminded those regions having meetings to submit a report so he can get it published.

Hospitality

President Cook reminded everyone that the Hospitality Room is 205 and that it would be open after everyone returned from the Mosley Street Melodrama.

Manual/By-Laws

Bobby Busch presented the following Amendment to Article IV – Officers - to address vacancies occurring on the Executive Committee. The change is as follows: Should a vacancy occur in the office of the President, the Vice President would assume the duties of the President, and the Secretary would assume the duties of the Vice President. ~~and Secretary for the remaining term of office. Should a vacancy occur in the office of the Vice President, the Secretary would assume the duties of both Secretary and Vice President for the remaining term of office.~~ If the vacancy occurs leaving more than 120 days left in the unexpired term, the Executive Committee shall appoint by a majority vote someone to fill the vacant position. The person must be a full time member of CCMFOA in good standing. Should the vacancy occur leaving less than 120 days in the unexpired term, the Secretary will assume both the position of Vice President and Secretary for the remainder of the term. The change was moved for approval by Debbie Giskie, seconded by Lana McPherson and unanimously approved.

2011 Spring Conference Scholarships

A report from Deb Mootz was submitted with the list of the following who received scholarships:

Allie Reyelts, City of Gorham; Bridgette D. Cobbins, Unified Government; and Corey Swisher, City of Basehor.

The criteria for scholarships and the timelines can be found on the CCMFOA website and in the WINGS Publication.

Board of Directors Report

President Marian Cook reported that the board decided that the pro-rated conference fees were not going to be feasible at this time and they will be reviewed at some point in the future. She indicated that job postings will be available on the CCMFOA website. Cities may post major positions at no charge for 30 days. President Cook indicated that the board is looking into the possibility of setting an Endowment Fund thru MCEF for scholarships. The board will discuss this further at their meeting in June.

Report from IIMC Region Director

Jerry Lovett-Sperling, IIMC Region Director reported that the Region VII meeting would be held in Lindsborg, Kansas this year. There is going to be an Athenian Dialogue on Friday, June 24 and activities yet to be determined on June 25. Mary Lynn Stratta will lead the Athenian Dialogue.

Brenda Cirtin, City Clerk from Springfield, MO and Vice President of IIMC was present for the conference and spoke at the lunch on Wednesday. President Cook presented Brenda with a token of appreciation for her attendance at the conference.

Announcements:

Mildred Vance City Clerk/Finance Officer of the Year Award

Jerry Lovett-Sperling, City Clerk of Lindsborg was presented the Mildred Vance City Clerk/Finance Officer of the Year Award by Cheri Peine. Jerry truly exemplifies who and what a city clerk should be. Her dedication and passion to her community and CCMFOA is evidenced by her involvement in both. She currently serves as Region VII Director for IIMC. She also served as President of CCMFOA in 2007. Most importantly, Jerry has been a role-model and mentor for countless clerks. Congratulations, Jerry for receiving such a well deserved award.

Nominating Committee

Cheri Peine presented the slate of officers. They are as follows:

President – Kerry Benson
Vice President – Brenda Davis
Secretary – Debra Mootz
Treasurer – Bobby Busch
Past President – Marian Cook
Board Member – Sher Neufeld
Board Member – Donita Crutcher
Board Member – Gary Fees
Board Member – Deb Budig
Board Member – Stacy Frizzell
Board Member – Debbie Lamb

A motion was made by Vicki Zentner seconded by Denise Duerksen to approve the presented slate of officers. Motion carried. Brenda Cirtin administered the oath of office to the newly elected officers.

A motion was made by Jerry Lovett-Sperling seconded by Bobby Busch to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,

Kerry Benson
CCMFOA Vice President/Secretary