

'WINGS'

CCMFOA NEWSLETTER

President's Message

"Summertime . . . and the livin' is easy." Yeah, right! Not for City Clerks! This is a busy time for us. Coming out of audits and entering budget workshops. Trying to run departments while employees take vacations, etc. But *"That's Life"*. (So much for the music repartee.)

The IIMC Conference in Milwaukee was great and I would like to thank all of the CCMFOA members for the opportunity to attend and represent Kansas as the President. It was a great honor to carry the Kansas flag in the opening parade of flags ceremony.

Our membership will be pleased to know that Kansas was well represented at the conference and we made our Clerk Mom (Lana McPherson) very proud of us. We were listed at least 13 different times in the program as either conveners, scanners, recipients of awards, or speakers. And of course we are always mobbed by the other clerks who want the latest Oz pin to add to their collection.

During the opening ceremony the Kansas group was very proud to see our very own Gayle Martin go on stage to accept her plaque as one of the two recipients of the Institute Directors Award of Excellence. It was presented to her by Marc Lamoine, President of IIMC from Manitoba, Quebec, Canada. Gayle's acceptance speech was humorous and she had the audience laughing at her "You know you're an Institute Director if . . ." jokes. Chalk another one up for Kansas!

Later in the week I attended the session presented by none other than CCMFOA's favorite Dr. Marché Fleming-Randle. I'm pleased to say that the room was packed and Marché came home from Milwaukee with scores of fans from across the country. It didn't take long for IIMC to recognize what Kansas has seen all along. Marché has been asked to submit a proposal to be a keynote speaker at the next IIMC Conference in Hartford!!!! WhooHoo!!!! Hey Hey Marché!!!! Chalk one more up for Kansas!

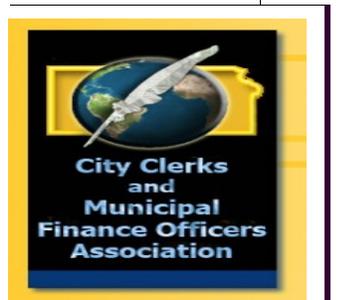
David Bryant was recognized for his service as Chair on the IIMC Public Relations and Marketing Committee at the IIMC Annual Business Meeting. Kansas showed a presence in the IIMC leadership with David serving as a committee chair and Lana McPherson serving as Region VII Director. Shining bright Kansas!

On a personal note I am pleased to say that I received my pin and was inducted into the Society of Athenian Fellowship during the IIMC Conference in Milwaukee after having completed my 10th Athenian. This brings the total number of Fellows in Kansas up to . . . 2!!! Hopefully we can start holding more Athenians and get that number higher.

The Kansas delegation in Milwaukee was personally invited to attend the private reception for incoming IIMC President Brenda Young. This was quite an honor and conveys how welcome she felt during her stay in Kansas back in March. This reception was attended by her family, the IIMC Executive Officers, and Brenda's closest friends. To include the Kansas attendees among that group was really a compliment for us.

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President's Message – Continued....

Moving on, the CCMFOA Board of Directors met at WSU on June 20th. It was a productive meeting and we met Deanna who is the new Business Manager for WSU. There have been some major changes with the way WSU has to handle CCMFOA's account due to changes in the law and Deanna is in charge of that. She has everything under control so we are in good hands. The cost of the IIMC Conferences have increased over the past several years so the Board voted to increase the amount we pay for the President, the Region Director and the scholarship from \$2,000 to \$2,250. We also discussed ways to make the membership renewal form a little more streamlined. The Board reviewed the Vendor Fair held at the Spring Conference and discussed ways to improve the process. Then various reports were heard from Committee chairs.

The Education Committees met with Gayle in the afternoon and began outlining a plan for this Fall's Institute and Academy along with next Spring's Conference. We have some exciting topics and speakers selected so are hoping everything comes together the way we plan and that all of you can take advantage of these educational and networking opportunities.

As this year progresses, I would like to remind all of the Region Chairs to strive to get a Region meeting planned for your clerks. Time goes by so quickly so don't delay. Be sure to keep track of the clerks in your Region as well. Do you have clerks leaving and new ones coming in? Be sure to let CCMFOA know and be sure to let that clerk know about CCMFOA.

In closing best wishes to each of you and may you enjoy the *"lazy hazy crazy days of summer"!!!!*

Bobby Busch, MMC
CCMFOA President 2014-2015

CITY CLERK ACHIEVEMENTS

RECOGNITION OF YEARS OF SERVICE: The City of Overland Park recognized Marian Cook, City Clerk, for 40 years of dedicated public service. Marian has served in the City Clerk position since 1999 and worked for the City in other various roles for the previous 25 years. The Council recognized that the Clerk position clarifies how municipal government should work, works closely with the City Manager's office, Director of Finance and the City Attorney. The Council recognized Marian's designation as Master Municipal Clerk, 2012 City Clerk of the Year, and her continued participation in the City Clerks and Municipal Finance Officers Association of Kansas. In attendance at the recognition was Lana McPherson, City Clerk, De Soto; David Bryant, City Clerk, Lenexa; and Elizabeth Kelley, Assistant City Clerk, Overland Park.



Photo:
(Left to Right) Lana McPherson, De Soto; Marian Cook, Overland Park; David Bryant, Lenexa.



Photo:
(Left to Right) Lana McPherson, De Soto; Elizabeth Kelley, Overland Park; Marian Cook, Overland Park; David Bryant, Lenexa.

Institute Director Receives Award of Excellence!



Gayle Martin, public affairs associate, Hugo Wall School of Public Affairs, Wichita State University, received the 2014 Institute Director's Award of Excellence from the International Institute of Municipal Clerks (IIMC) at the institute's annual conference in Milwaukee. Martin received the award May 19 based on her "outstanding accomplishments and contributions of significant benefit" to the municipal clerk profession. As the Kansas-IIMC Institute Director for the City Clerks and Municipal Finance Officers of Kansas (CCMFOA), Martin has worked diligently for the past six years improving the educational and professional development opportunities for city clerks throughout the state. In addition, she serves as CCMFOA's education director and oversees the annual Kansas-IIMC Master Municipal Clerks Academy and annual CCMFOA Spring Conference.

"I am humbled to receive this award," Martin said. "It's an honor to work with one of the most dedicated and professional groups of public servants in the state."

Members of the CCMFOA executive board nominated Martin for the award and WSU staff wrote letters of endorsement. "Many Institute directors work very hard for their organizations, but none as hard as Gayle," said Bobby Busch, CCMFOA of Kansas president. "CCMFOA is excited about her distinguished recognition on the international conference stage. Her accomplishments put Kansas in a proud spotlight."

Martin has worked at the Hugo Wall School's Center for Urban Studies since 2008 where she also serves as education director for the Kansas County Clerks and Election Officials Association and coordinator of the MiniMPA program. She received a bachelor's degree from Kansas State University and master's degree from the University of Kansas, both in journalism. She currently is pursuing a graduate certificate in nonprofit management at the Hugo Wall School. Her local government experience includes executive director, Salina Downtown Inc., and communications coordinator, City of Lawrence.

The Hugo Wall School serves as the academic home for the Master of Public Administration degree, the Center for Urban Studies, the Environmental Finance Center, and the Kansas Public Finance Center. Through the integration of teaching, research and service, the school makes a distinct contribution to the university's long-standing commitment of service to the region and state.



IIMC CONFERENCE SCHOLARSHIP OPPORTUNITY!

Applications for the 2015 IIMC Conference Scholarship will be accepted from July 1st until August 31, 2014. You can find the application on the CCMFOA website. Submit your completed application to one of the following committee members.

Johnna Stanford, Chair – City of St. John

Email: sjcc@gbta.net

Phone: (620) 549-3208

Debbie Price – City of Marysville

Email: cityclk@bluevalley.net

Phone: (785) 562-5331

Robin Schmitt – City of Nickerson

Email: cityclerk@nickersonks.org

Phone: (620) 422-5981



ELIGIBILITY:

The nominee must be a member of the state Association and a member of IIMC in order to be eligible for the IIMC Conference scholarship. Individuals are only eligible to receive this scholarship one time every 5 years. Preference will be given to first time attendees.

AMOUNT OF SCHOLARSHIPS:

The scholarship will pay for registration, airfare or mileage to the conference location (depending upon the cheaper mode of transportation), hotel, meals and transfers to and from the airport, up to \$2,250. The total cost of expenses shall not exceed \$2,250. The scholarship will not pay for optional events, including, Academy seminars, Athenian Dialogue or MCEF Walk, etc.

If you have any questions regarding reimbursable expenses please address them to the CCMFOA Executive Committee.

NUMBER OF SCHOLARSHIPS TO BE AWARDED:

The Association will award one scholarship each year for the IIMC Conference. During any year that the Association's Region VII Director's City will pay the director's expenses to the conference, the Association will award a second scholarship. The recipient winners will be announced at the November business meeting.

SCHOLARSHIP CRITERIA:

The committee will review each application and select a scholarship recipient based on the following judging standards:

- Why the applicant wishes to attend the conference.
- Financial need.
- Activities within the state and national organizations that are deserving of the scholarship.

HOW TO APPLY:

Complete and submit the IIMC Scholarship Application to one of the Committee members no later than August 31, 2014. Applications must be mailed. Faxes and e-mails will not be considered.

INSTITUTE AND ACADEMY SCHOLARSHIPS AVAILABLE

Applications are now being accepted for both Certification Institute and Master Academy scholarships! Specific guidelines for each scholarship are listed below and application packets are available online at www.ccmfoa.org or you may contact the association treasurer at msumrall@missionks.org. Institute and Academy Scholarships are one of our most important programs through CCMFOA and you are encouraged to apply. Remember, the application deadline is August 31st so don't delay!

Guidelines for Certification Institute Scholarships:

- The applicant must be a City Clerk, Assistant City Clerk or Deputy Clerk; must be a member in good standing with their dues paid for current year with CCMFOA by time of application.
- The amount of the scholarship will be the registration fee for the Institute and one-half of a single/double occupancy room and up to \$100 for mileage and other expenses.
- The number of scholarships available for the Institute will be determined each year at Spring Conference based upon funding available.
- Preference will be given to first time attendees, and cities of the second and third class.
- Scholarship applicants must complete and submit the Certification Institute Scholarship application to the Association Treasurer. Applications will be accepted from July 1st - August 31st prior to the Institute.

A person may receive only one institute scholarship, and only one scholarship may be awarded to any city per year.

Guidelines for Master Academy Scholarship:

- The applicant must be a member in good standing with their dues paid for the current year with CCMFOA by time of application.
- The applicant must have obtained their CMC.
- The amount of the scholarship will be the registration fee for the Academy and one-half of a single/double occupancy room and up to \$75 for mileage and other expenses.
- One scholarship for Master Academy will be awarded each year.
- Scholarship applicants must complete and submit the Master Academy Scholarship application to the Association Treasurer. Applications will be accepted from July 1st - August 31st prior to the Academy.

Applications must be received via first class mail. Faxes and e-mail will NOT be accepted.

Please mail your application to:

**CCMFOA Treasurer
Martha Sumrall, City Clerk
6090 Woodson
Mission, KS 66202**



Upcoming CCMFOA Education Events

KS/IIMC Municipal Clerks Certification Institute (Years 1-3)
November 3-7, 2014, Wichita Marriott Hotel

KS/IIMC Municipal Clerks Academy (Year 4)
November 5-7, 2014
Wichita Marriott Hotel

KS/IIMC Master Municipal Clerks Academy
November 6-7, 2014
Wichita Marriott Hotel

CCMFOA of Kansas Spring Conference
March 11-13, 2015
Wichita Marriott Hotel

KANSAS CLERKS SERVING ON IIMC COMMITTEES

<u>2013-2014</u>		
David Bryant, MMC:	Chair, Public Relations and Marketing Committee	5-19-13 to 5-18-14
Jerry Lovett-Sperling, MMC:	Vice-Chair, Education and Professional Development Committee	5-19-13 to 5-18-14
Jerry Lovett-Sperling, MMC:	Member, Policy Review Committee	5-19-13 to 5-18-14
Lana McPherson, MMC:	Board Liaison, Mentoring Committee	5-19-13 to 5-18-14
<u>2014-2015</u>		
David Bryant, MMC:	Member, Public Relations and Marketing Committee	5-18-14 to 5-17-15
Jerry Lovett-Sperling, MMC:	Chair, Education and Professional Development Committee	5-18-14 to 5-17-15
Lana McPherson, MMC:	Board Liaison, Mentoring Committee	5-18-14 to 5-17-15
Tom Roberts, CMC:	Member, Constitution Task Force	2-01-13 to 5-17-15
Bobby Busch, MMC:	Member, Legislative Committee	5-18-14 to 5-17-15



Photo: David Bryant, City of Lenexa, recognition of service on the IIMC Public Relations and Marketing Committee.

2015-2018 IIMC CONFERENCES AND EDUCATION OPPORTUNITIES

- 2015 IIMC Annual Conference May 17 – May 20 Hartford, CT
- 2016 IIMC Annual Conference May 22 – May 25 Omaha, NE
- 2017 IIMC Annual Conference May 21 – May 24 Montreal, Canada
- 2018 IIMC Annual Conference May 20 – May 23 Norfolk, VA



Mark
your
Calendar



Region News and Association Activities

Region 1 and 4:

Sixteen clerks and deputy clerks from Regions 1 and 4 met in Hays , Kansas, on May 16, 2014, at the beautiful Convention and Visitors Bureau. Discussion included minute-taking, I-9s, records retention, golf courses, and wearable technology. A video covering workplace harassment was shown. Lunch was enjoyed at nearby restaurant, Thirsty's. We had a fantastic day of networking and sharing our own experiences. The joint meeting was declared a success and we plan to schedule another one in the fall!



Photo:

Front row: Kelsey Wahrman, Herndon; Sandy Rush, Oberlin; Heather Simms, Lincoln; Jami Breit, Hays; Janet Bainter, Hoxie; Tammy Seely, McPherson.

Back row: Keri Riener, Atwood; Janet Stice, Atwood; Darla Ellis, Norton; Brenda Chance, Phillipsburg; Patti Booher, Ellsworth; Mary Pfeifer, Victoria; Brenda Kitchen, Hays; Amy Burton, Ellis; Stacey Crum, Concordia. Not pictured:

CCMFOA Board of Directors Meeting



Photo:

Front Row: (L-R) Stacey Crum, Wanda Gabel, Tabitha Sharp.

Back Row: (L-R) Martha Sumrall, Bobby Busch, Deb Mootz, Debbie Price.

Municipal Clerks Week Recognition



Photo:

(L-R) Stephen Powell, Elizabeth Kelley, Martha Sumrall, Kim LeRoy, Glenda Gerrity, Marian Cook, Katherine Renn, Kathy Axelson, David Bryant, Lana McPherson, Ed Eilert.



CCMFOA OF KANSAS
TREASURER'S REPORT
 11/1/13 -3/1/14

Beginning Balance Checking Account: November 1, 2013	\$ 65,270.75
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Income (Deposits):

<u>Date</u>	<u>Description</u>	<u>Amount</u>
12/30/2013	Membership Dues	\$ 10,656.50
2/28/2014	Membership Dues	\$ 13,900.00
2/28/2014	Vendor Fair Sponsorships	\$ 7,175.00
Total Income		\$ 31,731.50

Expenses:

<u>Date</u>	<u>Check No</u>	<u>Payable To</u>	<u>Description</u>	<u>Amount</u>
10/18/2013	1683	Amy Zortz	Hospitality Room	\$ 200.00
12/30/2013		Central National Bank	CD	\$ 30,000.00
1/2/2014	1684	Deb Mootz	Gift	\$ 27.47
1/2/2014	1685	Jerry Lovett-Sperling	Plaque	\$ 61.00
1/3/2014	1686	Lana McPherson	IIMC Ticket	\$ 178.00
1/6/2014	1687	WSU	Fall Conference	\$ 3,615.00
1/31/2014	1688	IIMC	Bobby, Lana and Johnna 2014	\$ 1,650.00
2/28/2014		Central National Bank	Service Charge	\$ 11.19
Total Expenses				\$ 35,742.66

Ending Balance Checking Account: March 1, 2014	\$ 61,259.59
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Note: Dorothy Soderblom Memorial \$350.00 included in checking

Balance in Checking	\$ 61,259.59
Central National Bank CD @ .24% - matures 11-19-14	\$ 40,368.28
Central National Bank CD @ .24% - matures 12-30-15	\$ 30,000.00
Total funds as of March 1, 2014	\$ 131,627.87

2014 IIMC Annual Conference

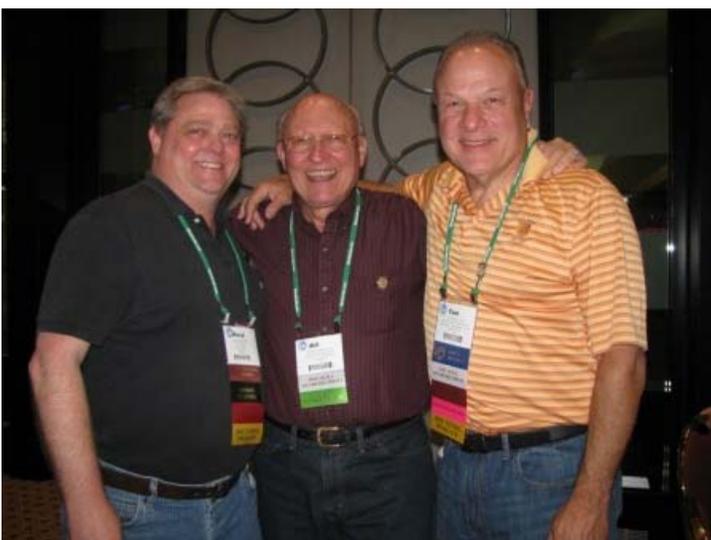
May 18—22, 2014
Milwaukee, WI

Kansas Delegation Attendees Include:

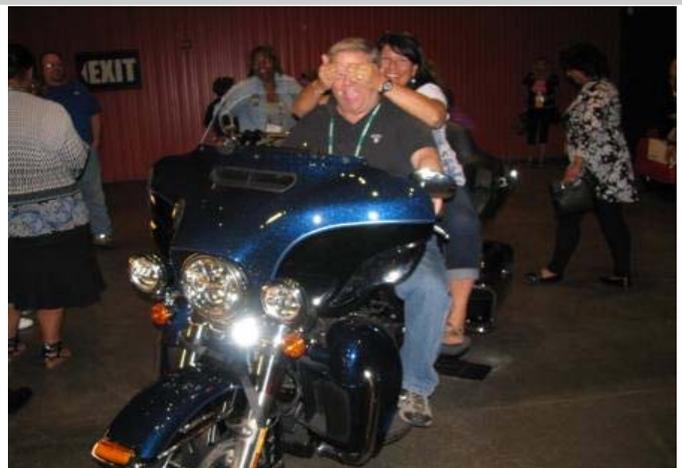
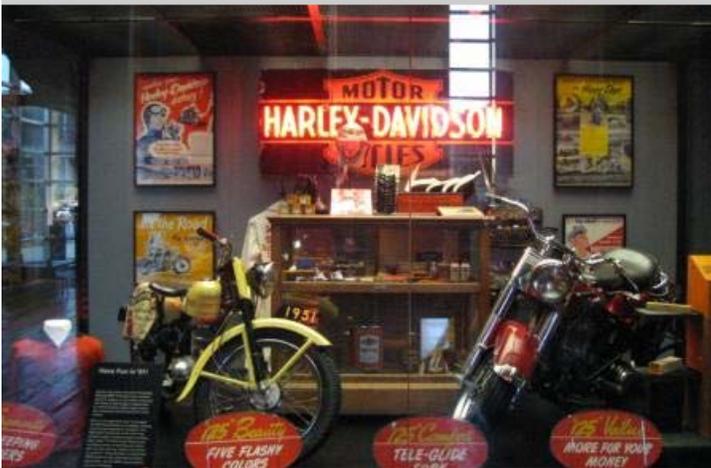
Front Row: Kerry Rozman, City Clerk, Clay Center; Greg Rozman, Spouse; Bobby Busch, City Clerk, Neodesha; Lana McPherson, City Clerk, De Soto; Ashley DiBlasi, IIMC; David Bryant, City Clerk, Lenexa.

Back Row: Debbie Price, City Clerk, Marysville; Johnna Stanford, City Clerk, St. John; Susan Renner, City Clerk, Andover; Denise Duerksen, City Clerk, Newton; Gayle Martin, WSU, Hugo Wall School; Gary Fees, City Clerk, Manhattan.



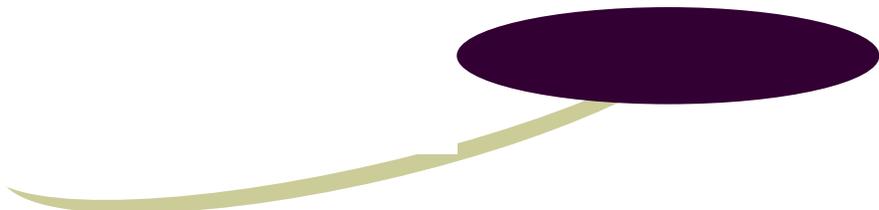


CONFERENCE EVENT—HARLEY DAVIDSON MOTOR MUSEUM





Thank
You



A huge thank you for your e-mails of congratulations regarding the Institute Director of the Year award. I truly appreciate all of your comments and could not have been in the competition without your incredible commitment, participation and support of professional development. You're the best!

Gayle Martin
CCMFOA Education Director
Public Affairs Associate
Hugo Wall School of Public Affairs

Thank you! Thank you! Thank you! Let me say it again...Thank you to the CCMFOA members and IIMC Scholarship Committee for awarding me the scholarship to attend the IIMC annual conference in Milwaukee this past May. Without the scholarship, the funding for me to attend would not have been available. There were so many wonderful experiences and great educational sessions. And WOW is the only way to describe some of the General Session speakers. I was also able to attend two Athenian Dialogues which were very intriguing. There are opportunities for the attending clerks to be involved in the workings of the conference as volunteers. I had the opportunity to be a "scanner" at one of the sessions. This is like being the room monitor (back in the day) of a class of only friends. You are able to interact with **everyone** who comes in and out of the session. I also had the privilege of representing Hawaii, carrying their state flag during the flag ceremony that opened the Conference.

I got to know a classmate as a roommate...and we still really like each other!!!! During the one afternoon that we did not have sessions we rented bicycles and rode down to Lake Michigan and along the waterfront. It was just fabulous!

Most importantly, I became acquainted with clerks who are now friends from many states and a few other countries. Our own delegation of Kansas clerks was phenomenal! They are great mentors and friends. They are a treasure to me and to each of you.

CCMFOA and IIMC offer many different types of educational opportunities as a professional organization. But to me, it has added a new dimension the word "family". These relationships build with time and experiences so I vehemently urge all of you to get involved in this organization... as a committee member, mentor, region chair, etc. CCMFOA and IIMC provide all the support and opportunities for YOU to attend this conference so apply NOW for the conference in May of 2015 in Hartford, CT.

Johnna Stanford – City Clerk, City of St. John



Trisha Anne Purdy, City Clerk, Blue Mound, Kansas, died as the result of a motorcycle accident on Saturday, June 21, 2014. Our thoughts and prayers are with her family and the City of Blue Mound at this time.