

KANSAS CCMFOA WINGS NEWSLETTER SUMMER 2009



PRESIDENTS MESSAGE

Hello to all! It's hard to believe as I write this that August is right around the corner. I hope all of you have had a great summer so far and are well on your way to finishing up the budget process!

Fall will be here before we know it, and speaking of fall here are a few dates to keep in mind – the League of Kansas Municipalities Annual Conference will be held October 3-6 in Topeka; CCMFOA Institute will be held November 9-13, with Advanced Academy November 12-13 at the Wichita Marriott. Remember the CCMFOA Susan B. Jacobs Memorial Silent Auction will be held at the League of Kansas Municipalities Conference. Be sure and bring an item to donate. Proceeds from the auction will be used to provide scholarships to active members of CCMFOA.

Your CCMFOA Board of Directors was very busy at meetings held on June 18 and 19 in Wichita. We had a great turnout and very good discussion. You have some very committed board members serving you. On Thursday, June 18 an Orientation Session was held for new board members however most of the board members attended. It was a great opportunity to review the by-laws and policies of the organization. Immediately following the orientation, we held our summer board meeting.

The board approved purchasing a new banner for the CCMFOA Susan B. Jacobs Memorial Silent Auction; approved a budget for 2009-2010 for the CCMFOA Board of Directors and Committees; approved paying the Vice-President's registration fee to attend the annual IIMC conference beginning in 2010; approved hiring a consultant to update the website (expect major changes by the end of August); and established an Education Fund in honor of Dorothy Soderblom in the amount of \$250. Dorothy worked diligently with the education of clerks, was a former IIMC President and the City Clerk in Hays, KS for many years.

As most of you know, a survey was provided to all members in mid-May seeking your input on issues related to the various educational opportunities offered by CCMFOA and how we could best serve you. In addition, another survey was direct mailed to City Clerks in non-member cities. The results of those surveys were used as part of a strategic planning session held with the Board of Directors on Friday morning, June 19.

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President's Message

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Professor Samuel Yeager, WSU prepared the survey with assistance from Gayle Martin, Education Director, myself and CCMFOA Vice-President Marian Cook. Dave Paulsen facilitated the planning session. Gayle played a big part in coordinating with everyone involved and I would like to personally thank each one for the part they played in this process. You were all great! It was good to hear from our membership on what you feel we are doing right, but also to hear what you'd like to see us improve upon to provide the best educational opportunities for you! Thanks to each of you for taking the time to respond and everything you do for CCMFOA.

A little information about Dave Paulsen, our strategic plan facilitator: Dave earned his MPA from the University of Kansas. Upon graduation from KU, he spent the next ten years as a senior executive in three suburban Philadelphia municipalities. He is currently working part-time as a municipal facilitator and enjoying his time as a stay-at-home dad with his three boys. Paulsen is knowledgeable in all aspects of municipal government with expertise in public and community relations; intergovernmental relations; personnel administration; land use planning, zoning and development; and volunteer boards and commissions.

The strategic planning process was really a fun experience, so it came as no surprise to learn Dave Paulsen was an intern under Bernie Hayen! Several ideas came from the planning process and now our goal is implementing a time-frame to accomplish the goals that were set. We will be working toward that part of the process between now and our November business meeting. We will post the results of the survey and the strategic planning process on the website in the near future.

The 2010 Spring Conference will be the 60th Anniversary of the City Clerks and Municipal Finance Officers Association of Kansas. I am so proud to be a member and serve as your President for this occasion. Our theme for the conference will be "60 Years of Memories – Clerks Helping Clerks!" and planning is underway. Former CCMFOA members, Education Directors and Presenters will be invited to attend an event on Thursday evening, March 11. While information will be mailed to each of you soon, please note this date and pass it on to former CCMFOA members that have served your city.

Another anniversary we will soon celebrate (August 11) is the completion of Gayle Martin's first year as CCMFOA's Institute and Education Director. Gayle, thank you from all of us for your dedication to our organization and the great job you have done this past year!

I would be remiss if I did not thank you for the opportunity to attend the Chicago IIMC Conference. What a superb conference and exciting time it was. The sessions were so good, and the Illinois Clerks were just wonderful. They went out of their way to make each of us feel welcome from the moment we walked in the hotel and throughout our entire stay. What an awesome experience carrying the Kansas Flag as part of the opening ceremony! Every event was memorable, having our picture taken with Abraham Lincoln, visiting Field Museum, watching Michael Israel paint to music – AWESOME!, the Jesse White tumblers, and a special highlight for me was Gary Sinese (CSI: New York and Captain Dan in Forrest Gump) holding my hand as I came down the steps from the stage after several of us clerks (including Dyanne Reese) danced on stage with him! And it was very special to watch as Dyanne presided over the conference after having the opportunity to meet and spend time with her in March.

One last thing before I close, I want to encourage you to schedule meetings within each of your Regions this fall! It is a great opportunity to network with new clerks and introduce them to how CCMFOA can benefit them, an opportunity for clerks in your area who are unable to attend conferences to obtain training and network with other clerks, and to continue building the wonderful relationships you've established with each other and for more educational opportunities that allow us to help our communities.

Enjoy the rest of your summer and I look forward to seeing you in October and November.

Cheri Peine

President, CCMFOA of Kansas

DIRECTORS REPORT



Gayle Martin, CCMFOA of Kansas Education Director

Hugo Wall School of Urban and Public Affairs

Wichita State University

First, I want to thank CCMFOA for underwriting my participation in the IIMC International Conference and Institute Directors' Colloquium in Chicago in May. It was a great experience and will translate into stronger educational programming opportunities for Kansas municipal clerks and finance officers as I refer to my session notes, handouts and networking conversations!

In addition to conference programming, I attended two days of meetings specifically designed for Institute Directors and Education Chairs. Thirty-five of the 47 institute programs were represented including an Institute Director from Bulgaria.

Institute directors were asked to review the work of the association's Strategic Planning process as it relates to education and the work underway by IIMC's Program Review and Certification Committee. Institute directors from Colorado and Iowa are serving on the committee.

The deadline to summarize committee recommendations is September 1, 2009 for a report due October 1, 2009, to the IIMC board of directors.

Current discussion includes proposals to eliminate the pre-approval process requirement for both the Institutes and the State Associations; reduce the number of hours of education required for the CMC, increase points awarded for State Association training (to be comparable to points awarded at Institute training), and review the concept of awarding points for City Clerks teaching at Clerk Institutes and Conferences.

IIMC Executive Director Chris Shalby announced the IIMC Education and Research Director position was vacated in mid-May, 2009 and a search will be conducted in 2010. Support staff is now handling the CMC and MMC applications.

IIMC staff throughout the conference encouraged institute directors and clerks to feel comfortable contacting and communicating with them. Rebuilding trust with the IIMC headquarters and giving state programs more flexibility were underlying themes of the association business and committee meetings in Chicago.

On the home front, the CCMFOA Education Committee, chaired by Vice President Marian Cook, met at WSU in June and developed programming concepts for the November 2009 Institute and Academy and the March 2010 Spring Conference. Records management will be the theme for the Fall Academy and a 60th anniversary of CCMFOA celebration will be part of the Spring Conference!

Future training dates are (all in Wichita):

CCMFOA of KS Institute/Academy

November 9-13, 2009 – Marriott Hotel, \$91 plus tax room rate; Institute registration \$425 for CCMFOA members; Academy registration \$280 for members.

October 25-29, 2010 – Airport Hilton.

November 7- 11, 2011 – Marriott Hotel.

November 12-16, 2012 – Marriott Hotel.

CCMFOA of KS Spring Conference

March 9-12, 2010 – Marriott Hotel.

March 15-18, 2011 – Marriott Hotel.

March 13-16, 2012 – Marriott Hotel.

CCMFOA NEWS



CCMFOA Silent Auction and Promotional Sales



Anyone with an item or items to donate for the Susan Jacob's Silent Auction at the LKM Meeting in October, please contact Erica Jones at (316)775-4510 or ejones@augustagov.org. If you have a corporate contact that you think might be willing to donate an item please contact them or forward their contact information to me. I am also looking for people that will be attending the LKM meeting and are interested in signing up to work at the CCMFOA booth located in the Vendor Trade Show. If you have a specific date or time you would like to work, let me know. I may be contacting some of you individually closer to time. Also, we are looking forward to adding new promotional items this year including a charm bracelet incorporating the annual spring conference pins, a mini-pad folio, and to bring back the pad folio's. Forward me any ideas or suggestions you have for future promotional items.

CCMFOA SCHOLARSHIPS



Scholarships available from CCMFOA of Kansas

Certification Institute Scholarship – The amount of the scholarship will be the registration fee for the Institute. Eight scholarships will be awarded, with one going to each region on a first come, first serve basis. If an application is not received from each region, the remaining scholarship(s) will be awarded at-large on a first come, first serve basis. There will be no restriction on the size of the city seeking a scholarship however priority will be given to cities of the second and third class. The applicant must be a current member of the Association, hold the title of City Clerk, Assistant City Clerk or Deputy Clerk. They must commit to complete the 3-year certification program. They must submit a written statement giving reasons for attending and what it will mean to work toward Certification. A letter of support must be submitted for the City Administrator or Mayor/Council supporting the application and educational commitment. A person may receive only one institute scholarship, and only one scholarship may be awarded to any city per year. **Letters of application will be accepted August 1, 2009, through October 19, 2009. Mail letters of application to: Pam Corby, CCMFOA Treasurer, City of Larned, 417 Broadway, Larned, KS 67550.** Letters must be received via first class mail (postmarked no earlier than August 1); faxes and e-mail will NOT be accepted.

Master Academy Scholarship – One scholarship will be awarded to cover the registration fee for the Academy. The scholarship will be awarded on a first come, first serve basis with no restriction on the size of the city. A person may receive only one scholarship to the academy. The applicant must be a current member of the Association, and hold the title of Certified Municipal Clerk. They must submit a written statement of why you would like to receive the scholarship and the reasons for attending. **Letters of application will be accepted August 1, 2009, through October 19, 2009. Mail letters of application to: Pam Corby, CCMFOA Treasurer, City of Larned, 417 Broadway, Larned KS 67550.** Letters must be received via first class mail (postmarked no earlier than August 1); faxes and e-mail will NOT be accepted.

REGION MEETING NEWS



REGION 1 NEWS

Phillipsburg was the site of a Region 1 training event on May 20th. Phillip Fishburn of the Midwest Assistance Program, Haven, Kansas and Darcey L. Doyle, Technical Writer for the Environmental Finance Center of Boise State University, provided training on utility rate setting and use of the EFC Financial Dashboard. The morning was spent discussing why setting rates to finance a sustainable utility is important and how this can be done. For lunch the thirteen participants enjoyed a meal at the Third Street Bakery. The training was completed in the afternoon with hands on training at the Entrepreneurial Center which has a computer center and allowed participants to input their own data into the Financial Dashboard.

For additional information concerning the Boise State EFC Financial Dashboard please go to <http://efc.boisestate.edu/efc/>.

REGION 2 NEWS

Region 2 clerks met on June 29, 2009 in Garden City for dinner and a retirement celebration for Deerfield City Clerk Connie West.

The Italian themed celebration was held at Sophia's Bistro. While waiting for the cuisine to arrive, stories were shared about Connie. After dinner and dessert she was presented with flowers and a clock from the group. Connie also shared her fond memories and gave her words of wisdom to the group.

Throughout the course of the meeting, there was some discussion regarding conferences and educational programs, KPERS, and health insurance.

Also discussed was the time and place for upcoming meetings. The decision was made to let the host of each meeting pick the time. The next meeting is slated for August 31, 2009 with Cimarron's TruDee Little as host.

The evening was hosted by Stacey Frizzell and Ricci Smarsh of Garden City and others in attendance were: Brad Elliott, Peggy Ansel, and Cindy Broeckelman of Lakin, TruDee Little of Cimarron, Connie West and Melody Brooks of Deerfield, Charlotte Liebert of Satanta, and Nannette Pogue and Connie Marquez of Dodge City.

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REGION MEETING NEWS

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REGION 6 NEWS

On Friday, June 26, 2009, twenty-one City Clerks from Region 6 met at the Abilene Community Center for a surprise reception honoring Marietta Lucas, retiring City Clerk from the City of Chapman. Clerks enjoyed a welcome from Abilene City Manager, Allen Dinkel, followed by a presentation from Community Development Director, James Holland.

Marietta Lucas, City Clerk of Chapman for 25 years, then opened presents. She shared information about her two grown children, grandchildren, memories of her job and retirement plans. A delicious lunch was provided by a local café followed by a marble cake for dessert in honor of Marietta .

Following lunch, Region 6 clerks boarded a trolley ride to the Eisenhower Center. A tour was taken of the Eisenhower Presidential Museum and Library. On the trolley ride back to the Community Center, clerks viewed the recently renovated City pool. Certificates provided by Membership Co-Chair, Angela Lange were presented and pictures were taken.

A special thank you is extended to hostess Penny Soukup, City of Abilene City Clerk for a wonderful time had by all.

Reporting,

Tory A. Jost, CMC

Regional 6 Membership Co-Chair



Region 6 Group Photo

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REGION MEETING NEWS

(Continued from page 6)



Region 6 Meeting Marietta Lucas, Chapman receiving a retirement blanket



Region 6 Meeting Marietta Lucas, Chapman with Penny Soukup of Abilene

REGION 7 NEWS

On May 8th, Lansing City Clerk Sunshine Petrone hosted a Region VII City Clerk's Meeting. Those attending were Stephen Powell, Shawnee; Amber McAvoy, Lansing; Deb Harper, Leawood; Kathy Renn, Basehor; Mary Mogle, Basehor; Lana McPherson, De Soto; Martha Sumrall, Mission; Donna Oleson, Eudora; Renee Shackelford, Eudora; David Bryant, Lenexa; Anna Ancil, Lenexa; Elizabeth Kelley, Overland Park; Marian Cook, Overland Park; Teresa Anderson, Gardner; Phylliss Freeman, Edwardsville; Kim Young, Fairway; Kate Smith, Fairway and Sunshine Petrone, Lansing. The clerks attended a fun and informative meeting that included a presentation by Bukaty Insurance Company and a tour of Lansing's new Wastewater Treatment Plant. This was an excellent opportunity for many clerks to get together and catch up on news and activities in Region VII, as well as state-wide issues. Brad Bukaty with Bukaty Insurance Company provided an update on new COBRA regulations that have been implemented as a result of the Federal Stimulus Package, and the impact they will have on local municipalities. Based on the many questions generated by everyone attending, this was a timely and much appreciated presentation. Additionally, Anthony Zell, Jr., Wastewater Utility Director provided the group with an informative tour of Lansing's new Wastewater Treatment Plant. Thank you to City Clerk Sunshine Petrone and the City of Lansing.

August 4, 2009 Abilene, Kansas

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NEWS

Longtime Chapman clerk gets trip down memory lane at reception

Carla Strand
City-County Editor
Sunday, Aug 02, 2009

CHAPMAN -- Saying goodbye isn't always easy, but retiring Chapman city clerk Marietta Lucas clearly made it look easy during a public reception Friday afternoon.

Dressed in green to honor Chapman's heritage, Lucas passed out plenty of handshakes, hugs and a lot of laughter as she talked with city council members, old friends, the press, politicians and others who attended the gathering.



"Will it be weird on Monday (to not come to work)," asked one guest.

"No," was Lucas' quick answer, going on to explain that she had walked out of Chapman city hall, her work place for nearly a quarter century, and the end of the work day on Thursday, with a smile on her face.

While she may have shed a few tears before the last piece of fruit was eaten by those who filled the meeting room at the Chapman Golf Course clubhouse, Lucas was in fine form, particularly when greeting city clerks from other parts of Kansas, including Manhattan, Hillsboro, Enterprise and Overland Park.

"Hello, Darling," was the dramatic greeting from Jerry Sperling, Lindsborg's city clerk.

Lucas has had a strong relationship with other clerks in both Kansas and across the country through her membership in the City Clerks and Municipal Finance Officer Association of Kansas. She held several offices with the association, including a one-year term as the state president in 2008-09.

Lucas said in an earlier interview that she is looking forward to entering the next phase of her life with her husband, Jack, who retired two years ago.

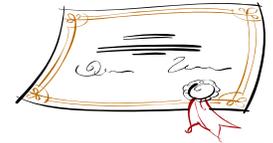
"Mom and Dad will stay busy," said the couple's daughter, Julie, who was home for the celebration from Colorado Springs.

Lucas's friends Sandra Stevens, of Abilene, said she and another of their friends, Maralee Bray, of Chapman, hope to spend more time with Lucas.

"We haven't done much together since the tornado," Stevens said, referring to Lucas' very busy last year in office. "Hopefully, we will have time to do more together."

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CLERKS ACHIEVEMENTS



Three Clerks have earned the prestigious Certified Municipal Clerk (CMC) designation from IIMC.

Janis Edwards, CMC, Deputy City Clerk, City of Wichita (April 2009)

Vivian K. Constable, CMC, City Clerk, City of Hiawatha (June 2009)

Stephen Powell, CMC, City Clerk, City of Shawnee (August 2009)

One Clerk has earned the prestigious Master Municipal Clerk (MMC) designation from IIMC.

Donita K. Crutcher, MMC, City Clerk, City of Hoisington (May 2009)

CLERK NEWS

Clerk Promotions

Kathy Raney of Rosehill has been promoted to City Administrator/City Clerk effective June 2009.

Damon Ross of Edgerton graduated from K.U. with an Masters in Public Administration.

RETIREMENTS

Connie West, Deerfield, June, 2009

Marietta Lucas, Chapman, July 31, 2009

Carol Livingston, Altamont, August 4, 2009 (after 28 Dedicated years serving the City of Altamont as City Treasurer, Assistant City Clerk, Court Clerk, Recreation Director and Head of Utility Billing).

Congratulations to all of the above Clerks on their accomplishments!!



THANK YOU NOTE TO THE MEMBERSHIP

Dear CCMFOA members:

A sincere thank you for the scholarship I received to attend the IIMC Conference in Chicago.

Participating in an international conference was truly an education experience! The sessions were informative, the general sessions were phenomenal, and the networking was enjoyable. I encourage members to apply for this scholarship, as you will experience the largest professional development opportunity of the year!

If you need a tip on taking Amtrak, I suggest that you "always keep your eyes on the train". The train actually left Cher Neufeld, North Newton City Clerk, & I in Fort Madison, Iowa. As experienced city clerks, we reacted well under pressure. We ran behind the train waving our arms "frantically" and someone thankfully got the word to the train so they stopped for us & we "sprinted" thru the gravel by the tracks & were yanked back into the train!

Brenda Davis, CMC

City Clerk

City of Scott City

CCMFOA CALENDAR

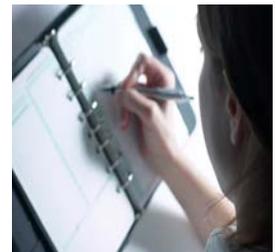
CCMFOA 2009-2010 Calendar

SEPTEMBER

Host a Region meeting Sept. or October

Register for League Conference

Items for the Silent Auction-bring or send to conference



OCTOBER

3rd-6th League of Municipalities Conference, Topeka

(New Clerks, Breakfast CCMFOA Members, Presentation of Clerk of the Year Award- Cheri Peine

Reminder-Registration for November CCMFOA Ed programs

NOVEMBER

Institute 9-13th

Academy 12th & 13th

MARCH -2010

9th-Pre-Conference,

IIMC Conference Pictures from Chicago, Illinois



Opening night at the Chicago Field Museum. L-R front row - Martha Sumrall, Mission, Gayle Martin, WSU/KS IIMC Education Director. Back row L-R - David Bryant, Lenexa, Cheri Peine, Oswego, Abraham Lincoln, Springfield, Lana McPherson, De Soto, & Gary Fees, Manhattan.



The Sky's the limit. View of Chicago downtown from the Sears Tower.



"Clerk Buddies" L-R - Jerry Lovett-Sperling, Lindsborg and Martha Sumrall, Mission riding the ten story ferris wheel at Navy Pier during the all conference event.



"Daredevils" L-R— Patty Gerwick, Mulvane and Kerry Benson, Beloit getting ready to ride the ten story ferris wheel at Navy Pier.

IIMC Conference Pictures from Chicago, Illinois

(Continued from page 10)



“CSI Chicago” - Gary Sinise & the Lt. Dan Band perform at the all conference event held at the Navy Pier. Numerous clerks were invited up on the stage.



“Smile, your on candid camera.” That’s our own Jerry Lovett-Sperling, Lindsborg and IIMC Region VII rep. sitting at the head table during the banquet.



“Don’t step on those blue suede shoes.” Lana McPherson, De Soto is discovered in the audience by Elvis at the banquet dinner.



“Let’s Party” Part of the KS delegation at the banquet. Sitting L-R Kerry Benson’s daughter, Kerry Benson, Beloit, Patty Gerwick and husband Larry, Mulvane. Back row L-R Kerry Benson’s other daughter, Gayle Martin, WSU, Lana McPherson, De Soto, David Bryant, Lenexa, Sher Neufeld, North Newton, Brenda Davis, Scott City and Martha Sumrall, Mission.



Our Mission Statement

"Promoting Responsive and Responsible Government"

In order to promote responsive and responsible government, the City Clerks and Municipal Finance Officers Association of Kansas provides a comprehensive support network of professional development resources and education opportunities for the benefit of its members and the communities they serve; encouraging competency, integrity, efficiency and accountability in the delivery of local government services.

CCMFOA Wings Newsletter

David Bryant, Editor

C/O: City of Lenexa

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