

CCMFOA Board Meeting Minutes June 22, 2012

The CCMFOA Board met on Friday, June 22, 2012 with the following members present: Brenda Davis, City of Scott City, President; Deb Mootz, City of Roeland Park, Vice President; Bobby Busch, City of Neodesha, Secretary; Stacey Crum, City of Concordia, Treasurer; Kerry Rozman, City of Clay Center, Past President; Tiffany Neel, City of Meade, Board Member; Angela Lange, City of Marian, Board Member; Donita Crutcher, City of Hoisington, Board Member; Deb Budig, City of Hill City, Board Member; Debbie Lamb, City of Parsons, Board Member. Also attending was Lana McPherson, City of De Soto, Region VII Director.

Dr. Nancy Snyder welcomed the Board to WSU/Hugo Wall School.

Gayle Martin, Institute Director and Misty Bruckner, Assoc. Director for the Center of Urban Studies briefly discussed negotiations of a new four year contract. The current contract expires in December of 2013. A draft was given to the Board to review for future discussion.

Gayle and Misty spoke briefly about the possibility of either combining our Institute with another entity such as the County Clerks or maybe going to only one meeting per year and dropping the Spring Conference altogether. After brief discussion the Board decided to put this item on the November agenda for additional discussion.

The minutes from the March 13, 2012 Board Meeting were reviewed. Kerry moved to approve the minutes as presented. Seconded by Debbie Lamb. Minutes approved.

The Treasurer's Report as of May 31, 2012 was reviewed. Donita moved to approve the Treasurer's report as presented. Seconded by Deb Budig. Treasurer's report approved.

Committee reports:

- Historian/Archive: Board needs to work on a retention plan. Also, we need to find a location to bring all organization records together and/or scan documents where they can be accessed in one place.
- Hospitality: No report
- IIMC Scholarship: No report
- Legislative: No report
- Manual & Bylaws: No report
- Membership/Mentoring/Regional: Current membership is 443 members. Bobby and Stacey are providing updated membership lists to Region Chairs along with lists of cities in those regions who are not members. Encouraging all regions to hold at least one meeting this year.
- Mildred Vance City Clerk/Finance Officer of the Year: No report
- Newsletter and Publicity: David is willing to let someone else take over if anyone is interested. Computer and camera are both getting very old and are no longer efficient.
- Nominating: No report
- Silent Auction/Promotional Sales: No report.

Lana McPherson, Region VII Director gave a brief summary of the upcoming Region VII meeting that will be held in Alton, Illinois from July 19-21, 2012. She discussed the Athenian Dialogues and explained what they are and how they related to the CMC and MMC designations. She encouraged all members to attend if at all possible.

President Brenda Davis thanked the Board for allowing her to attend the IIMC Conference held last month in Portland, Oregon. She gave the Board members an overview of the sessions that were held and discussed the quality of the speakers.

Old Business:

1. 2013 CCMFOA Pins: Jerry Sperling has agreed to continue coordinating the CCMFOA Pins unless someone has an objection. The Board agreed to let her retain this job. The idea for the 2013 pin is the "crystal ball". We just need to come up with a catch-phrase for it.
2. Retiree Membership: The Board agreed that this classification would simply be an extension of the Associate member classification. Bobby will send out invitations to the members on the list that has been put together with the help of Marietta Lucas and others. We will coordinate the membership as we do any other members and let Marietta and her group coordinate any activities they wish to do.

New Business:

1. Development of City Clerks Disaster Plan: Stacey and Donita spoke briefly about the draft of the plan the task force has put together with the help of John Sweet, City Manager of the City of Lyons. The Board will review the draft and give any recommended changes back to Brenda Davis no later than July 2nd.
2. Brenda distributed the proposed budget she worked up based upon last year's expenditures. The Board reviewed and discussed the expenses on it.
3. Discussion of policies related to flowers, gifts, etc. was held. It was decided that these items would be dealt with on a one by one basis.
4. The Annual evaluation of the Center for Urban Studies was discussed. Deb Mootz and Bobby Busch were appointed as a task force to review the WSU contract and report back to the Board.
5. A task force was also appointed to review the possibility of sharing costs/meetings with another group such as the county clerks. Also to look at the future of two conferences ideas for CCMFOA to reduce costs. Deb Mootz and Stacey Crum agreed to serve.
6. Kerry moved that we appropriate up to \$2,500 for the purchase of a camera and a laptop with software for David to use on the WINGS newsletter. Seconded by Tiffany. Motion carried.

Kerry moved to adjourn the meeting. Seconded by Deb Budig. Meeting adjourned.

Respectfully submitted,

Bobby Busch, CCMFOA Secretary